

MINUTES OF THE MEETING OF THE PAROCHIAL CHURCH COUNCIL HELD ON
WEDNESDAY 6TH JUNE 2018
AT HOLY TRINITY PARISH CHURCH AT 7PM

PRESENT:

Chairman: Rev'd Jim McKinney (JAM)
Church Warden: Tom Kemoh (TK) arrived a little bit late
Church Warden / John Moxon (JM)
Deanery Synod:
Deanery Synod: Rose Ferguson (RF) M Woodroffe (MW)
Elected Members: *Ann Budhram (AB)* *Jill Francis (JF)*
Rev'd Dr Mark Garner (MG) Pam Harris (PH)
Elly Horne (EH) Alan Housden (AH) arrived a
little bit late
Susan Melhuish (SM) *Michael Shute (MS)*
Jean Vincett (JV) arrived little
late

All members, who sent their apologies, are in italics.

By Invitation: Rev'd Geoffrey Farrar (GF) from the Methodist Church for point 6
and 7b, but he joined us for the whole meeting
Sunny Walker-Kier (SWK) – Finance and Parish Administrator
to take the minutes

		Action
1.	Opening Prayers JAM led the Council in prayer.	
2.	Apologies: Ann Budhram (AB), Jill Francis (JF), Rev'd Dr Mark Garner (MG) and Michael Shute (MS).	
3.	Minutes of the meeting held on 21st March 2018: The following correction in point 9.1 on page 3: Instead of the sentence "It will cost £1,200 to repair" it should be saying "An outstanding bill of £1200 has to be paid first before CANON will come out to repair the photocopier". With this correction the last minutes of the PCC Meeting on 21 st March 2018 were approved.	
4.	Matters Arising from the Minutes: JAM welcomed SWK, who for the first the time took the minutes, and GF. Point 5: Candidates for the position as vicar for St. Margaret's are being shortlisted in the moment and will be interviewed this month. Point 7b: TK will look for a person, who can maintain the boiler. TK has in the meantime inspected the Narthex Roof and the Baptistry Roof. EH suggested that we created a snagging list or as TK called it PPM	All at PCC

	<p>list with all suggestion for repairs. This list should be kept with SWK, so that she can monitor what has been done or what has to wait. Items like a hole in the window of the Vestry or painting the gate should be on this list.</p> <p>Point 8: The pianist, Ann, who supported David Shelmerdine with all the HT fundraising concerts died last year and this may make future events run by the Social Committee more complex. A concert is planned on Sunday 1st July in the afternoon, more details will be in the e-newsletter.</p> <p>Point 9.6: AH apologised that he had not yet a chance to look to correct the Church Board at Holy Trinity</p> <p>Point 9.8: AH suggested that the notices are not prominent in the church and communication could be improved. A lot of members of the PCC pointed out that the notices are now at the back of the service sheet.</p>	SWK
5.	<p>Notification of Any Other Business:</p> <p>Point 5a: AH had been approached by the children of Mr and Mrs Newman who asked whether a plaque could be put up in Church marking their service to HT over 50 years. It was agreed that this would be an agenda item for the next meeting.</p> <p>Point 5b: Tree for Jack Orton. AH queried what had been done for Jack from the funds received from his funeral. A tree had been planted and also the new candlesticks were purchased in his memory.</p> <p>Point 5c: The bill from the auditors GMS came in and totals £3,300, which is to be paid by the Roehampton Parish Trust and therefore Carol Campbell should do the payment. It is not 100% clear from the last APCM, who will be the Auditor next year.</p>	Finance Committee
6.	<p>Report from Rev'd Geoffrey Farrar on Ecumenical Parish</p> <p>Rev'd Geoffrey Farrar spoke about the Anglican Church and Methodist Church working partnership. The last year was extremely difficult for the Methodist Church as a lot of important people have left unexpectedly the Methodist Circuit. Because of these departures, a few things have not been correctly handed over. Other points have not been handled very well. One such point was mentioned by TK. GF apologised for the problems, but said this was not an excuse. The congregation and elders of the Methodist Church in Minstead Gardens are still very much interested in a partnership with Holy Trinity Church Roehampton. As it is not an official Local Ecumenical partnership (LEP), we can still work as before together.</p>	

	<p>In the autumn Deacon Kathy Johnson will take up her position. A Deacon in the Methodist Church is not a person, who is responsible for a church. Some aspects of a Methodist Minister she is not allowed to do like to preside at Holy Communion. Her induction service will be on Thursday 6th September 2018 at 7.30pm in Minstead Gardens. The Chair of the London District Michaela Youngston will be leading the service. In the moment Kathy lives in Farnham and a new flat or house in the Estate has to be found as Kathy should live nearby. Kathy has a background in Accounting and will also finish her studies in the next few years. Her duties will be to 80% in the Methodist Church in Roehampton and to 20% in the Methodist Church in Putney.</p> <p>Recently a lot of renovations have taken place in the Methodist Church in Minstead Gardens. The people from the Men in Sheds will renovate the roof of the garage. The living quarters, which are at the moment not rented out, in the Manse at Minstead Gardens, have still to be renovated.</p> <p>One new focus has been proposed, but is not been agreed yet by the Methodist Circuits, is that the Youth Club Cedar's, which meets every Tuesday Afternoon to Early Evening, should be more focussed on Religious subjects. One idea is to do every week, if possible, Messy Church.</p> <p>There will be two meetings between the PCC of Holy Trinity Roehampton and the Methodist Church in Minstead Gardens in Roehampton. One meeting is to be in September and one Meeting in the middle of January of each year.</p> <p>Also GF would like to utilise the new Finance and Parish Administrator of Holy Trinity Roehampton, as in the moment the booking of the hall is not regulated very well.</p> <p>The PCC can continue to use the space at Minstead Gardens for Finance Committee meetings and also for winter PCC meetings of Holy Trinity.</p>	
7.	Holy Trinity	
7a.	<p>Election of Officers</p> <p>AH felt that he should have been informed in writing that he should step down as treasurer by the Archdeacon of Wandsworth. JAM informed, that this information will never be done in writing and it is always said to the incumbent. Also reported AH that he has no knowledge about any aspects of the accounts since June 2017, when Carol Campbell took over the accounting with SAGE and he feels he should have been much more involved in the aspect of the new accounting system. JM pointed out that at the last APCM, that a lot</p>	

	<p>of parishioners had problems with the accounts. JAM and JM mentioned that with the appointment of SWK, it was hoped that all these problems can be solved and a better reporting system will be implemented. JM and JAM also pointed out, that AH should have spoken to Carol Campbell much earlier than complaining this evening.</p>	JAM / Standing Committee
Treasurer	<p>EH has been nominated by AB and seconded by TK; EH has been in unison appointed as treasurer and will work closely with AH together. Both are supported by SWK.</p>	
Secretary	<p>JM has been nominated by AB and seconded by EH; As SWK will be taking the minutes at each of the PCCs and JCCs, there is not much left to do; JM has been in unison appointed as PCC Secretary .</p>	
Safeguarding	<p>PH thinks we should advertise this position at the back of our service sheet and appoint the person at the next PCC. It is a very important position and requires a few training courses.</p>	
Finance Committee	<p>The following people have been appointed unanimous to the Finance Committee AB, PH, AH, EH, TK, JAM, JM and JV. The Finance Committee should meet up to four times a year.</p>	
Standing Committee	<p>The following people have been appointed unanimously to the Standing Committee EH, JM, TK, JAM, JV and SWK</p>	
7b.	<p>Setting Dates for the PCC Year JM in unison with all PCC Members have agreed to the following meetings: PCC: Tuesday 17th July 2018 at 7pm at Holy Trinity Church JCC: Tuesday 11th September 2018 7pm at Holy Trinity Church PCC: Thursday 15th November 2018 7pm at Holy Trinity Church (Heating needs to be switched on) JCC: Wednesday 16^h January 2019 at 7pm JCC at Minstead Gardens PCC: Wednesday 13th March 2019 at 7pm at Minstead Gardens APCM: Sunday 14th April 2019 at 11.30am in Holy Trinity Church after the 10am Service PCC: Thursday 9th May 2019 at 7pm at Holy Trinity Church</p>	

7c.	Paperwork for Charity Commission/New Trustees Everybody, who was present, filled in the form. SWK received now the forms from RF, PH, EH, AH, TK, JAM, SM, JM, JV and MW.	SWK
7d.	Agreement of bank signatories and PCC resolution The Parochial Church Council agrees that the following people will be the new signatories for the following bank accounts of Holy Trinity Church, Roehampton held at the NATWEST Bank. Bank Account no: 96 80 38 94 (Current Account) Bank Account no: 96 84 83 32 (Business Reserve Account) Eleanor Horne, Treasurer Tom Kemoh, Churchwarden John Moxon, Churchwarden and PCC Secretary Alan Housden will remain a signatory. Pam Harris (previous Chair of Finance Committee) and Jim McKinney (Vicar of Holy Trinity) will be removed as signatories. The next Friday a delegation will be attending NATWEST bank in Putney.	EH, TK and JM together with JAM and probably PH
7e.	GDPR sub-committee AS SWK is not so long in her position she asked to get a little group together, who will help her with the Parish Data Audit. The PCC has appointed EH, SM and SWK to form the GDPR sub-committee, which will report back at the next PCC.	EH, SM and SWK
8.	Any Other Business This point has been postponed until the next PCC	
9.	Closing Prayer JAM led the Council in saying the Grace at 9.00pm together.	
	All members of the PCC had a glass of wine or a cup of coffee or tea and some nibbles or cheese and biscuits or saviour items. Thank you to everybody, who contributed to the social function.	