

**HOLY TRINITY CHURCH ROEHAMPTON**  
**ANNUAL MEETING**  
**24<sup>th</sup> APRIL 2022, FOLLOWING THE 10am PARISH COMMUNION SERVICE**

**AGENDA**

1. Opening Prayers
2. Apologies for absence
3. Minutes of the previous meeting on Sunday 18<sup>th</sup> April 2021
4. Minutes of the Extraordinary meeting held on Sunday 3<sup>rd</sup> October 2021
5. Election of Churchwardens

**HOLY TRINITY CHURCH ROEHAMPTON**  
**ANNUAL PAROCHIAL CHURCH MEETING**  
**24<sup>th</sup> APRIL 2022, FOLLOWING THE ANNUAL MEETING**

**AGENDA**

1. Apologies for absence
2. Introductory remarks
3. Minutes of meeting held on Sunday 18<sup>th</sup> April 2021
4. Matters arising from the minutes
5. Church Reports
  - A. Churchwardens' Report
  - B. Financial Statement for the year ending 31<sup>st</sup> December 2021
  - C. Report from the Parochial Church Council
  - D. Report on Fabric, Goods and Ornaments
  - E. Report on the Business of Deanery Synod
  - F. Report on the Electoral Roll
  - G. Report on Safeguarding
6. Elections to fill up vacancies among the representatives of the laity on the PCC.
7. Appointment of Readers to the PCC.
8. Youth representatives on the PCC. To consider the following motion:  
*Being desirous of ensuring that Holy Trinity us a Christian community in which the younger members of the Church play a full part, which they shape, where they find friendship, joy, and encouragement in their lives, to which they contribute their creativity and faith, and in which they have the best chance to grow to maturity in the Christian life; this APCM encourages and empowers the PCC to invite into its councils and deliberations two representatives of members of the congregation too young to be formally elected onto the PCC, and commends to the PCC for this purpose Leona Coles and Chukwudi Enyiorji, leaving it to the PCC, with these young people, to determine the best pattern of attendance and involvement.*
9. Appointment of Independent Examiner for 2022
10. Matters raised by Parishioners.
11. Concluding Prayers.

**HOLY TRINITY CHURCH ROEHAMPTON  
MINUTES OF ANNUAL MEETING SUNDAY 18<sup>TH</sup> APRIL 2021**

1. **Apologies**  
Apologies had been received from Janet Bishop and Ann O'Sullivan.
2. **Minutes of last meeting on 4<sup>th</sup> October 2020**  
Were agreed as a true and fair record.
3. **Elections of Churchwardens**  
The following were elected unanimously:  
Tom Kemoh  
Valerie Shelmerdine
4. **Close**  
There being no other business the meeting was concluded.

**HOLY TRINITY CHURCH ROEHAMPTON  
MINUTES OF EXTRAORDINARY MEETING SUNDAY 3<sup>RD</sup> OCTOBER 2021**

1. **Apologies**  
There were none.
2. **Introductory remarks**  
The Vicar explained that Valeri Shelmerdine had been obliged to stand down as Churchwarden. He was very pleased to say that Rose Ferguson had agreed for her name to be put in nomination to fill up the casual vacancy thus created.
3. **Elections of Churchwarden**  
Rose Ferguson was elected unanimously.
4. **Close**  
There being no other business the meeting was concluded.

**HOLY TRINITY CHURCH ROEHAMPTON**  
**MINUTES OF ANNUAL PAROCHIAL CHURCH MEETING SUNDAY 18<sup>TH</sup> APRIL 2021**

1. **Apologies**

Apologies had been received from Janet Bishop and Ann O'Sullivan.

2. **Introductory remarks**

Joshua Rey welcomed all those present. He said he would roll his introductory remarks into a more general statement about looking forward under agenda item 10.

3. **Minutes of last meeting on 4<sup>th</sup> October 2020**

Under pt 8c it was noted that Susan Hayler should be changed to Suzanne Hayler. Otherwise the minutes were accepted as a true and accurate record.

4. **Matters arising**

None.

5. **Church Reports**

The Vicar thanked all those who had worked tirelessly through the interregnum and beyond.

**Church Wardens**

Nothing to add to written report. No questions.

**Financial statement and Treasurer's Report**

Elly Horne confirmed that the income for the year was £84,984 and the expenditure £78,167. This included the receipt and disbursement of substantial non-recurring grant funding. Reserves were healthy and could support the church for two years.

Savings had been made on utilities. The lighting project had been successfully completed and she thanked Ryan Slessenger of CES, and consultant Bruce Kirk for their input.

EH confirmed that Richard Holman had checked the accounts and he was thanked for performing this service *gratis*. If accepted, the accounts would go to the Charities Commission, and a shortened version to the Diocese.

There were no questions. The accounts were unanimously accepted with no dissensions.

The Vicar thanked Elly for all her hard work, particularly in managing the lighting project and securing the grant to ensure that it could go ahead.

Elly thanked the Finance Committee, and noted that Ann Budhram's death had been a great loss to the committee, as well as to the church more widely.

**Parochial Church Council**

Nothing to add to Annual Report.

### **Fabric, Goods and Ornaments**

Tom Kemoh confirmed that the parquet flooring had a temporary fix, while a permanent solution was sought. The toilet window would also be fixed soon. The downpipes were being monitored and some may need to be changed soon. The adjoining woodland was depositing leaves in the downpipes and causing blockages.

The above led to a short discussion about the patch of land between the school and the church, currently overgrown and full of litter. The Vicar would like to turn it into a garden. Jean Vincett said attempts had been made in the past to build a car park on it, but these were unsuccessful.

### **Deanery Synod**

Nothing to add to Annual Report.

### **Electoral Roll**

66 currently the roll. The Vicar had identified a few others who should be on it and he would speak to them.

### **Safeguarding**

Post Easter, the Safeguarding notices would be put up again at the back of the church. A Safeguarding manual would also be made available, in digital and printed format.

## **6. Elections**

In addition to one pre-existing vacancy on the PCC, others would be created by Ann Budhram's death, and by Elly Horne and Michael Shute's resignations.

Alicia Quinteros and Annie Rey would like to join the PCC but haven't yet been on the Electoral Roll for the required six months. They would be co-opted in the meantime. Alicia would take on the role of Treasurer from Elly Horne.

Most members of the current PCC were at the end of their three year term and needed to be re-elected. The only exception is Pam Smiter who was elected in 2020. The following PCC members were re-elected:

Susan Melhuish – proposed by Rose Ferguson, seconded by Eunice Leech

Jean Vincett – proposed by Elly Horne, seconded by Eunice Leech

Alan Housden – proposed by Elly Horne, seconded by Jean Vincett

Pam Harris – proposed by Jean Vincett, seconded by Rose Ferguson

The Vicar emphasised that this was not people's last chance to join the PCC (or to become more involved in the life of the church in other ways).

## **7. Appointment of Readers**

Em Woodroffe and Janet Bishop were unanimously appointed to membership of the PCC in virtue of their holding the Bishop's Licence.

## 8. **Appointment of Independent Examiner 2021**

Richard Holman was once again willing to take on this role and he was thanked for giving so freely of his time and skill.

Proposed by Alan Housden, seconded by Elly Horne, appointed unanimously.

## 9. **Matters raised by Parishioners**

Rose Ferguson raised the need for new sidespersons. Although there are ten people on the rota, she felt that it would be a good way to involve younger members of the congregation.

Eunice Leech asked where the photos of earlier Vicars had gone. The Vicar said they had been temporarily placed in the Vestry to make space for the Cross on Good Friday. The PCC would discuss where to site these and other photos.

## 10. **Looking forward**

The Vicar reminded those gathered that in church we become who God has called us to be – and we are one body because we share one bread. The PCC was planning a day away to discuss who we are as a church family, and what we are called to do.

The Vicar asked for examples of when as a church we were at our best.

- Em Woodroffe said that Church was all about being loving and that she was very grateful for the support and love she had experienced recently during a time of illness.
- Eunice Leech said that at May's Christening when there was food and newcomers were made extremely welcome.

## 11. **Fond farewells**

The Vicar led the tributes to those stepping down or leaving:

John Moxon – who would continue to be a worshipping member of the church, was stepping down as a Warden.

Elly Horne – finalising her move to Marlow and leaving several committees.

Sunny Walker-Kier and her husband Don – the former stepping down as Administrator.

Tom Kemoh spoke of the value of Sunny's service and the Church's sadness at her departure. She and Don were presented with cards and gifts. Elly and John were also presented with tokens of appreciation and affection.

## 12. **Conclusion**

The meeting concluded in prayer at 12.15pm.